

USAP – D85F 34

Weekly schedule

Week Number:	Outcome / Topic / Assessment details:
1	Into to unit. Tutorials – Word Processing, Searching Online, Backing up, notes, homework
2	Tutorials – Word Processing and more Searching Online, notes, homework
3	Tutorials –Spread sheets, Graphics, homework
4	Tutorials, review of topics, pre-assess exercises
5	Pre-assessment tutorials and exercises plus homework
6	Feedback for pre-assess exercises. More discussion. Additional tutorials.
7	Project / assessment for Outcomes 2 and 3
8	Project / assessment for Outcomes 2 and 3
9	Final submission date for Outcomes 2 and 3 assessment paper / project
10	Tutorial, discussion, Outcome 1 assessment paper
11	Remediation and resits
12	Remediation and resits