

Presentation Task

Lecturer: Mark Gillan

Research and Content

- Choose a topic relevant to your course
- Consider a topic you will be required to research within another unit
- Complete the research (searching online) exercise prior to continuing with this one
- Gather main areas for presentation along with images / graphics
- Remember presentations displayed on screen should make use of brief bullet pointers and not too much text (the notes facility can be used as a prompt for additional information and hyperlinks)
- Presentations should be more graphical with a small amount of important leading text
- Use a theme appropriate to the audience
- Always develop a presentation with the audience in mind, considering their needs

The Brief

- Develop a presentation to provide knowledge to the audience
- The presentation must contain at least 5 slides
- Title slide first plus a variation of other slide layout for the rest
- Include images
- Last slide should be a thank you to the audience along with further research and hyperlinks to information obtained online
- Test the presentation out on a classmate and ask for their feedback
- Ensure you have the slides in the correct order, relevant information and appropriate images along with any other content
- Let the lecturer view the presentation, make any changes and check the final presentation is saved into the coursework folder, inside a folder named PRESENTING with the file name: present1